

Steps to Enroll

1. Review and complete the Portside Driving School contract.
2. Options for submitting contract:
 - Mail the attached signed contract to 2336 Hidden Winds Lane Green Bay, WI 54303
 - Email the signed contract to msimoens10@gmail.com
3. Payment options:
 - Mail a check to Portside Driving School, 2336 Hidden Winds Lane Green Bay, WI 54303
 - Venmo @Mike-Simoens
 - Do not select 'Purchase protection' through the app
 - If 'Purchase protection' is chosen, you'll be charged a 2.4% convenience fee
 - Pay with credit card on our website (All transactions include a 3% convenience fee)
4. Upon receiving the signed contract and payment, we will send you a signed temps test application form (if student is taking BTW also) and/or information to start the online course.
Students cannot take the temps test without being enrolled in a driving program.
5. Students should study the Wisconsin Motorist Handbook and complete practice tests found on the website.
6. When a student turns 15, go to the Department of Motor Vehicles and take the temps test. You do not need an appointment for the temps test. Remember to bring the following items with you:
 - Parent/Guardian
 - The application form that you will be receiving from me
 - Birth certificate (they will not accept a hospital or baptismal certificate)
 - Social Security card
 - The current fee for a temporary license (\$35.00)
7. After a student has passed the temps test, the student may begin driving with a parent or guardian.
8. Text Portside Driving School (920) 366-5010 to set up behind-the-wheel driving instruction or with any questions you have. Lessons are available after school, evenings, or weekends.

NOTE: Students are encouraged to take their first driving lesson within 60 days after getting their instruction permit. There is a maximum of one lesson per 21 days. Please plan accordingly. We are typically booked out 2-3 weeks for lessons.



Contract # _____

Portside Driving School

2336 Hidden Winds Lane Green Bay, WI 54303, (920) 366- 5010

Student Full Name

Date of Birth

Street Address

City

State

Zip

Student Cell Number

Students Email Address

Parent Cell Number

Parent Email Address

High School Attending/Will Attend

Student Graduation Year

Pick Up/Drop Off Preference:

- Bay Port High School
- Green Bay Southwest High School
- Notre Dame High School
- Green Bay West High School

I hereby make application to Portside Driving School for the following course of instruction:

- Online Classroom Instruction - 30 Hours online instruction **Fee : \$100.00**
- Behind-the-wheel Instruction - 6 hours of behind-the-wheel driving instruction
6 hours of driving observation **Fee : \$295.00**
- Online Classroom and Behind-the-wheel Instruction - **Fee : \$385.00**

This constitutes the entire agreement between the school and the student. No verbal statement of promises will be recognized.

Date

Portside School Official Signature

Student Signature

Parent/Guardian Signature

Portside Driving School
2336 Hidden Winds Lane
Green Bay, WI 54303



Important Information for Drivers Education Students